



Waverley Park Hawks Junior Football Club Inc.

(formerly the Waverley Panthers)

A Member of the South Metro Junior Football League and a Hawthorn
Football Club Affiliated Club

Postal Address:
PO Box 3269
Wheelers Hill Victoria 3150

Ground Locations:
Columbia Reserve, Columbia Drive
Wheelers Hill

Wellington Reserve, Mackie Road
Mulgrave

ABN: 14 775 166 033
www.wphawks.org.au

Discrimination and Vilification Policy

The Waverley Park Hawks Junior Football Club (WPH) is committed to fostering and maintaining a sporting environment which promotes understanding, accepts the unique differences of all persons affiliated with or interested in Australian Football, and recognises the need to prohibit certain discriminatory or vilifying conduct. To this end, the Waverley Park Hawks Junior Football Club has regard to the overarching AFL Vilification Policy, as well as other applicable AFL Victoria Policies in setting forth this document which establishes the means of redress for players and officials aggrieved by what they reasonably consider to be vilification or discrimination based on their individuality.

1. Application & Scope of Policy

- 1.1. The Club is bound by applicable provisions of State-based legislation as well as the:
 - a) *Racial Discrimination Act 1975 (Cth)*;
 - b) *Sex Discrimination Act 1984 (Cth)*;
 - c) *Human Rights & Equal Opportunity Commission Act 1986 (Cth)*; and
 - d) *Disability Discrimination Act 1992 (Cth)* (**Legislation**).
- 1.2. This Policy is consistent with the Australian Football League's Vilification Policy and is not in substitution of the Legislation.
- 1.3. The Club will ensure that this policy is communicated to all participants of the Club. It will, also use its best endeavours to ensure that Club members receive vilification and discrimination education as well as promote a safe and inclusive match day environment.
- 1.4. Nothing in this Policy prevents a person lodging a Complaint in relation to vilification or discrimination under the Legislation. In the event a Complaint is made under this Policy the Club shall ensure that the parties are informed of their rights and that best endeavours are made to maintain the confidentiality of the Complaints Process unless a properly constituted Tribunal directs otherwise.
- 1.5. This Policy applies to all WPH's members, including players, coaches and parents.

2. Definitions

In this Policy-

"Complaint" means an allegation, contention or assertion made by a Participant(s) in relation to the conduct of another Participant(s) which the first Participant or Participants claim is Prohibited Conduct. Complaints will be either an Intra-Club Complaint or an Inter-Club Complaint.



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"Complaints Process" means the procedure outlined in sections 3 to 10 of this Policy.

"Conciliation" means a method of alternative dispute resolution to which a third party (the "conciliator") attempts to facilitate an agreed resolution of the dispute through active input and advice to Participants about the best way to resolve the Complaint.

"Club" means the Waverley Park Hawks Junior Football Club.

"Club Complaints Officer" means a person appointed by the Club to oversee this Vilification & Discrimination Policy, the education of Participants, and to liaise with all persons relevant to the Complaints Process to the extent that it involves a Complaint made in respect of a Participant of the Club, and to act in accordance with section 5.2 and 5.3.

"Club Official" includes committee members, coaches, coaching staff, trainers, runners, persons involved in the every-day administration of the Club and any person who may reasonably be perceived to hold an official Club position.

"Engage in Conduct" is defined with reference to the ordinary meaning ascribed to the phrase but also expressly includes use of the internet, Social Media (such as Facebook or Twitter) or email to publish or transmit statements or other material.

"League Complaints Officer/s" means either the South Metro Junior Football League CEO, League President, League General Manager or such other person as thought fit and proper to hold the position, having regard to the obligations as set out in section 5 and in the Complaints Process.

"Informal Resolution" means an informal arrangement, understanding or agreement that, in the reasonable opinion of the League Complaints Officer/s or the Club Complaints Officer, has been reached in relation to either an Inter-Club Complaint or an Intra-Club Complaint between the Participant or Participants alleged to have engaged in the Prohibited Conduct and the Participant or Participants alleged to have been the subject of the Prohibited Conduct. Such informal arrangements or agreements may involve an oral apology or a retraction.

"Inter-Club Complaint" means a Complaint by a Participant or Participants from the Waverley Park Hawks Junior Football Club involving an allegation of Prohibited Conduct directed at a Participant or Participants from a second Club.

"Intra-Club Complaint" means a Complaint by a Participant or Participants from Waverley Park Hawks Junior Football Club involving an allegation of Prohibited Conduct directed at a Participant or Participants from within our Club.

"Investigation Officer" means an independent person selected by the Club in accordance with section 8 of this Policy to investigate a complaint and to provide a recommendation to the League Complaints Officer/s.



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"League" means the South Metro Junior Football League.

"Participate" means to engage in any activity or behaviour which is either directly or indirectly related or reasonably incidental to Australian Football as that term is understood under the Laws of Australian Football.

"Participant" includes a player, spectator, umpire, employee, volunteer to and agent of a Football Club that Participates in the League.

"Prohibited Conduct" means the conduct outlined in section 3 of this Policy.

"Social Media" has the meaning ascribed to it by any applicable AFL Victoria Policy or otherwise refers to what may reasonably be perceived to involve communication involving novel digital formats and platforms including, but not limited to; Facebook, Instagram, Twitter, Messenger and derivations of email.

3. Prohibited Conduct

No League Participant or Club Official shall engage in conduct which may reasonably be considered to incite hatred towards, contempt for, ridicule of or discrimination against a person or group of persons on the ground of their:

- race;
- religion;
- gender;
- colour;
- sexual preference, orientation or identity; or
- special ability or disability.

4. Appointment of the WPH's Complaints Officer and its relationship with the South Metro Junior Football League Complaints Officer

- 4.1. The Club shall appoint a League Complaints Officer/s to ensure that any breach of this Policy is responded to in an equitable and prompt manner in accordance with this Policy.
- 4.2. The Club shall ensure that all Clubs have a Club Complaints Officer to whom all vilification and discrimination Complaints are directed.
- 4.3. The League Complaints Officer/s is responsible for liaising between Club Complaints Officers, in the case of an Inter-Club Complaint, or with a single Club Complaints Officer, in the case of an Intra-Club Complaint, in an attempt to achieve Informal Resolution of the Complaint.



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- 4.4. The Club Complaints Officer and the League Complaints Officer/s shall liaise directly over incidents which in the reasonable opinion of the Club Complaints Officer or League Complaints Officer/s are contrary to Section 3.

5. Preliminary Resolution Process

- 5.1. In the event that it is alleged that a person subject to section 3.1 has engaged in Prohibited Conduct, a Participant may by **5.00pm** on the first working day following the day on which the Prohibited Conduct is alleged to have occurred, lodge a Complaint with the Club Complaints Officer.
- 5.2. In the case of an Inter-Club Complaint, the Club Complaints Officer where the Complaint was made shall **by 5.00pm on the next working day** following the day on which the Complaint was lodged with the Club, lodge the Complaint with the League's Complaints Officer. The Club Complaints Officer shall take no further action once the Complaint has been lodged with the League unless otherwise instructed by the League's Complaints Officer. In the case of an Inter- Club Complaint, the League Complaints Officer/s shall take reasonable steps within the next three (3) days following the day on which the Complaint was lodged with the League Complaint Officer/s to achieve an Informal Resolution if, in the reasonable opinion of the League Complaints Officer/s, the Complaint is capable of an Informal Resolution.
- 5.3. In the case of an Intra-Club Complaint, the Club Complaints Officer shall take reasonable steps within the next three (3) days following the day on which the Complaint was lodged with the Club to achieve an Informal Resolution if, in the reasonable opinion of the Club Complaints Officer, the Complaint is capable of an Informal Resolution. If an Informal Resolution is not achieved or it is reasonably believed that the Complaint is incapable of an Informal Resolution, the Club Complaints Officer shall as soon as is reasonably practicable lodge the Complaint with the League's Complaints Officer. The Club Complaints Officer shall take no further action once the Complaint has been lodged with the League unless otherwise instructed by the League's Complaint's Officer.
- 5.4. In circumstances where in the reasonable opinion of the League Complaints Officer/s a Complaint cannot be resolved by way of Informal Resolution, the League Complaints Officer/s shall proceed to Conciliation in accordance with section 7 below.

6. Confidentiality and Records

- 6.1. Confidentiality must be maintained throughout the Complaints Process. All parties to a Complaint, the League's Complaints Officer, the Club Complaints Officer, any witnesses and the conciliator must all agree to the maintenance of confidentiality. No person involved in the Complaints Process shall publicly comment on any aspect of the Complaints Process without the prior written agreement of all parties.
- 6.2. The League shall ensure that any documents relating to a Complaint shall remain confidential and be retained for 7 years from the date that the Complaint is made.



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7. Conciliation Process

- 7.1. The Club Complaints Officer/s shall make every effort to ensure that:
- Confidentiality is maintained at all times during the Complaints Process and that the outcome of the Complaints Process remains confidential;
 - Any breach of confidentiality is referred to the Club Committee the person alleged to have contravened the Policy is informed of the Complaint, the Complaint Process and provide that person with an opportunity to respond to the Complaint;
 - the President of the Club or his or her Nominee is informed that a Complaint has been received by the Club's Complaints Officer/s;
 - statements are obtained from any witnesses identified by the parties to the Complaint;
 - where available, obtain any other relevant evidence;
 - any witness statements or any other evidence obtained in the course of conciliating a Complaint is made available to both parties, with an opportunity to comment, as part of the Conciliation process;
 - a conciliator is appointed to conciliate the Complaint; and
 - All steps necessary for the Complaint to be conciliated are taken within 10 working days from the day on which the Prohibited Conduct is alleged to have occurred.
 - Participants subject to Conciliation who are under 18 years of age must be accompanied at the Conciliation by a Club Official over 18 years of age.

8. Investigation

- 8.1. In circumstances where a Complaint is not resolved in accordance with section 7 above, the Club Complaints Officer/s may refer the matter to the League Complaints Officer to investigate aspects of the allegation or circumstances surrounding the Complaint which, in the reasonable opinion of the League Complaints Officer/s, require further investigation to resolve the Complaint.
- 8.2. The Investigation Officer shall report to the League Complaints Officer/s on any information or evidence obtained in accordance with 8.1. Any information or evidence obtained by the Investigation Officer and provided to the League Complaints Officer/s shall be provided to all parties to the Complaint as part of the Complaint Process.

9. Tribunal Referrals, Process & Appeal

- 9.1. Following an investigation under section 8, if any, or following a failed Conciliation under section 7, the League Complaints Officer/s may refer the Complaint to a League Tribunal for determination. The League Complaints Officer/s shall take all steps necessary to make a decision about the referral of the Complaint to the League Tribunal as soon as is reasonably practicable.



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- 9.2. The League Tribunal will be constituted in accordance with the rules and regulations of the League and the League shall determine who is responsible for prosecuting the Complaint at the Tribunal.
- 9.3. Where the referral to the League Tribunal is made pursuant to this section 9.1 of this Policy, the Tribunal will hear the Complaint within 5 working days of the Complaint referral being made.
- 9.4. The League Tribunal has the power to order any reasonable penalties or directions for breaches of this Policy as are allowable under the rules and regulations of the League in force at the time of the hearing.
- 9.5. Where a party to a Complaint is unsatisfied with the decision made by the League Tribunal, they may ask the Club's Officer to request that the League establish a panel to hear an appeal from the decision in accordance with the League's appeal regulations.

10. Monitoring and Review of the Policy

The Policy will be monitored on an ongoing basis by the Club Committee.

11. Policy Commencement

This Policy was passed by Club's Committee on **17 July 2013** and will take effect from that date.

