



Waverley Park Hawks Junior Football Club Inc.

(Formerly the Waverley Panthers)

A member of the South Metro Junior Football League
and a Hawthorn Football Club Affiliated Club

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MINUTES OF ANNUAL GENERAL MEETING

Tuesday 24th October 2023 - Columbia Park Clubrooms

Present

Michelle McCluskey, Ryan Hammond, Sharon Adams, Marek Taborsky, Paul Rice, Michelle McCluskey, Katarina Heath, David Huggins, Adrienne Cochrane, Felicity Regan, Dani Wokulski, Liz Phibbs, Shane McCluskey

Apologies

Mick Mastromanno, Denis Irvine, Bill Valavanis, Belinda Hayes, Andy McGuinness

Meeting Opened 7.20pm

President's welcome by Michelle McCluskey - refer to the detailed President's report attached.

Acceptance of the previous minutes

Proposed: Adrienne Cochrane

Seconded: David Huggins

Business arising from previous minutes

Nothing discussed.

2023 Financial Report

Presented by Michelle McCluskey in the absence of Bill Valavanis, Treasurer.

2024 registrations

The proposal for 2024 is to charge fees as follows:

Boys – Early Bird	\$215	Boys – Standard	\$270
Girls – Early Bird	\$215	Girls – Standard	\$270

Early Bird rates to finish on January 31, 2024. The Club typically offers extension until Registration Day for new members.

Family discount to be applied consistent with 2023 fees with an across the board 10% increase on all fees to cover increased overhead costs.

In 2024 an SMJFL \$55 affiliation fee will be applied at time of registration (up from \$50 in 2023), which has been included in above fees, i.e., it will come out of the fees and be paid directly to SMJFL therefore WPH will only receive the remaining fee after the \$55 has been taken out.

The club needs to include the state government 'Active Kids vouchers' program in communications to parents ensuring those who are eligible know how to apply for it, ie. \$200.

The Committee all agreed that we would also offer free fees for ALL NEW players only joining the Club in 2024 from the U8,9 & 10 age groups. This is a recruitment drive to try and attract new younger players to our club to improve the numbers within those age groups. Particularly because there is a gap in U10s this year. We will not extend the offer to existing players.

Further communications need to go out to our members detailing how we are able to keep our fees low and how our members supporting our fundraising events, our after matches, the canteen and bar greatly assists in this area. The Waverley Park Hawks are also a very affordable club, the cheapest fees within the SMJFL and comparable to other clubs in the area.

Nominations and Elections of 2023 Committee

Sharon Adams announced which of the 2023 Committee positions were nominated and those that were declared vacant.

Committee Renominations:

Michelle McCluskey – President – RENOMINATED

Michael Mastrommano – Vice President (Footy Ops) – RENOMINATED

Bill Valavanis – Treasurer – **RENOMINATED**

Belinda Hayes – General Committee (Merchandise & Trophy Coordinator) – **RENOMINATED**

Paul Rice – General Committee (Equipment/Grounds Manager) – **RENOMINATED**

Adrienne Cochrane – Girls Coordinator (Girls Football Coordinator) – **RENOMINATED**

Katarina Heath – General Committee (Social Media Coordinator) – **RENOMINATED**

Committee New Nominations:

Felicity Regan - General Committee (Events Coordinator) - **NEW NOMINATION**

Dani Wokulski - General Committee (Possibly Administrator) - **NEW NOMINATION**

Liz Phibbs - General Committee (Team Manager Coordinator) - **NEW NOMINATION**

Sharon Adams – General Committee (Newsletter/Website Editor) – **NEW NOMINATION**

Committee Resignations:

Denis Irvine – Vice President (Admin) – **RESIGNED**

Sharon Adams – Club Secretary – **RESIGNED**

Ryan Hammond – General Committee (Incident Officer) – **RESIGNED**

Marek Taborsky – General Committee (Team Manager Coordinator) – **RESIGNED**

David Huggins – General Committee (Sponsorship Coordinator) – **RESIGNED**

Andy McGuinness – General Committee – **RESIGNED**

Vacant positions:

Secretary – Sharon Adams will assist until the role is filled.

Incident Officer – Ryan Hammond will assist until the role is filled.

Sponsorship Coordinator – David Huggins will provide a full handover to his replacement.

Grants Coordinator – Denis Irvine will provide a full handover to his replacement.

Administrator – This is a new role for the Club to assist in taking some of the workload from the Executive Team (President, Vice President, Secretary and Treasurer).

Socials / Communications Coordinator – Kat will provide a handover to her replacement.

Sharon has commenced work on updating all of the Club's Position Descriptions for current and new Committee roles. These will be finalised and sent to all Committee members for review and provided to the new members upon their commencement.

Action: Sharon and Michelle to finalise Position Descriptions. Once complete they need to be placed on the shared Google Drive and circulate to members and socials about roles that are now vacant.

General business

- a. **Registration Day** - The proposed date for Registration Day 2024 is Sunday 18th February, 9am - 12pm. Date TBC.

Actions: Sharon to create new flyers with the QR code the club gives out to interested families. We need sandbags for the marquee as well.
Ryan to check with Glenn from the Cricket Club if the date will be possible.

- b. **St Justin's Fair 11th November** - WPH Staff required to man the stand. Liz Phibbs nominated Ben Phibbs to attend. The WPH pull up banner and marquee are required for this event. Shane will source sandbags for the marquee.

Actions: Committee members to advise who is available to attend. Michelle/Sharon to follow up.

- c. **Announcement of New Committee** – Contact list with new Committee member details to be updated and sent to all Committee members. The Club also needs to promote our 2024 Committee on Socials, email it to our members, and display it in the clubrooms during season. This should include a special mention of our new members and their roles.

Actions: Sharon to update and send contact list to Committee, then resend once all Committee roles are filled.
Michelle/Sharon to put together wording for the posts and email.
Kat to post on Socials.
Michelle to email members.
Sharon (or new Secretary) to complete contact list to put up in Clubrooms for 2024 season start.

- d. **Advertising for Vacant Committee Positions** – Wording to be put together to advertise the vacant Committee positions for 2024 and advertise on Socials, the WPH website and send email to all members.

Actions: Michelle/Sharon to put together wording to advertise vacant Committee positions.
Sharon to put on our website.
Kat to post on Socials.
Michelle to email members.

- e. **Committee Recognition** - Michelle, President thanked all of the current Committee members for their commitment to the club and made special mention to individual members who had resigned. She also welcomed the new nominees to the Committee.

Ryan Hammond also passed on his gratitude to all of the Committee members, in particular Michelle in her first year as the new President of the Club.

- f. **Coaching positions for 2024** - Many positions are yet to be filled for the 2024 teams and interviews are still taking place. As the Coaches are finalised, they will be announced on the Club's Socials.

Action: Mick (and Footy Ops Team) to advise the Committee of new appointments and announcements to be shared on Socials.

2024 pre-season - Communications for the U17.5/U18 groups will be combined ahead of 2024 season, so both teams will be communicated as one. Matthew Foale has offered to take the pre-season training for the senior teams. Thank you Matthew!

Action: Paul to merge the What's App (U16 and U17.5-Rice) and Email team group lists.

- g. **2024 new jumpers** - Paul Rice would like to conduct an audit of the current jumper supplies to determine quantities and size required for the new jumpers. Check if Belinda has or can get the size samples for boys and girls for the new jumpers.

Actions: Paul to arrange time with Committee and confirm so we can all assist in the audit.
Belinda to advise if she has the samples, if not, obtain them and bring them to audit.

2023 premiership jumpers - 15 of the premiership U14 boys team have expressed interest in purchasing their jumpers for \$15. Numbers for the girls U12 premiership team are yet to be confirmed. It was also agreed that when we do replace the jumpers with new reversible ones that we offer our old playing jumpers to current members to buy for \$15-20 to use as training jumpers, keepsakes.

Action: Adrienne to follow up with the girls' team.

Meeting closed: 8.26pm

Next regular Committee meeting: Monday 20th November @ 7.00pm